

OFFICE OR STAFF		OFFICE CODE	REVISION	APPROVAL DATE	CONTROL NO.	Page of Pages	
COMPTROLLER'S OFFICE					134		
PERSONNEL OFFICE DELETIONS							
ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	ADDITIONS		NET CHANGE	ORGANIZATION CODE (Machine Records)	
			ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	NEW BR. & DIV. TOTALS	
COMPTROLLER'S OFFICE - FINANCE DIVISION			PERSONNEL OFFICE				
PERSONNEL BRANCH			EMPLOYEE SERVICES STAFF				
			(new organizational unit)				
			Adm Officer (Chief)	OS-301 13	Q 218		
			Adm Assistant	OS-301 9	Q 219		
			Cash Acct Asst	OS-530 7	Q 220		
			Cash Acct Asst	OS-530 7	Q 221		
			Cash Acct Asst	OS-530 5	Q 222		
			Cash Acct Clerk	OS-530 5	Q 223		
Delete all positions							
25X1A		25X1A					
			(Above grades are in accordance with Staff Study, approved 4 November 1952 by the Deputy Director (Administration))				
Ceiling and T/O decreases in Comptroller's Office; ceiling and T/O increases Personnel Officer per instructions Personnel Director's Office.							
NEW OFFICE TOTALS			APPROVAL				
Office Total			The T/O changes listed above are hereby approved. Please make changes on office records as necessary. Retain this authority until new machine printed T/O page(s) is				
Office Ceiling			25X1A9a				
			Chief, Class. & Page Div.				
25X9A2			SIGNATURE				
			CONFIDENTIAL				
			Security Information				
			FORM NO. SEP 1952				